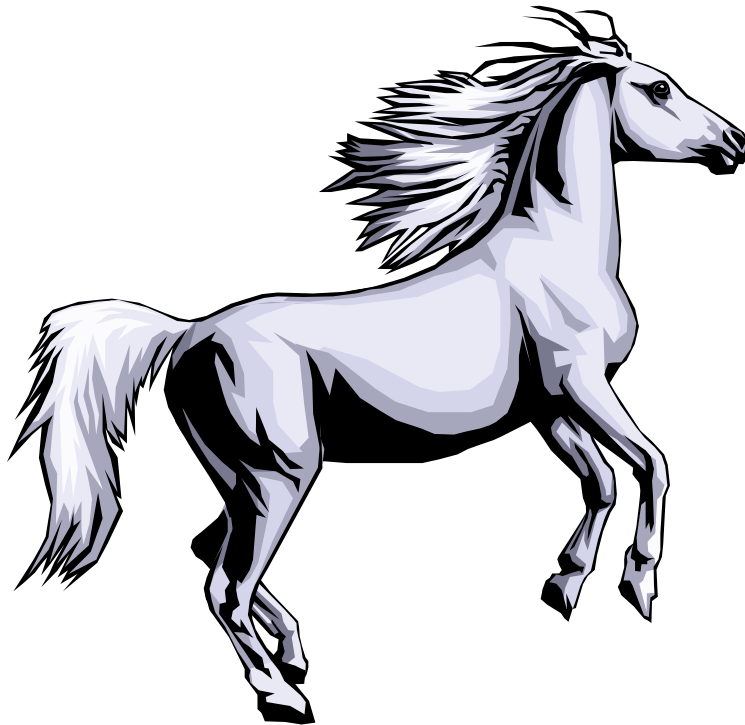


PARENT-STUDENT HANDBOOK 2011-12



Learning is the key to success in a changing world.

GLENWOOD R-VIII
SCHOOL DISTRICT

417-256-4849

www.glenwoodr8.com

“Home of the Mustangs”

Mission Statement

Our Mission is to develop, enrich and prepare our students through high expectations and enhanced self-worth to become life-long learners and contributors to society.

Educational Philosophy

The Board of Education believes that every individual should develop a proficiency in the skills necessary to be a productive member of our democracy. Education should help each student grow intellectually, socially and emotionally, therefore enabling the individual to make responsible decisions and sound moral choices. Students should develop a positive feeling of self-worth during their educational lives.

The Board believes that the home, school, and church all play important roles in a child's growth and development. Parents need to recognize and fulfill their responsibility to instill each child with a desire to learn and become a morally responsible member of society.

While education is a duty and obligation for all, it should also be viewed as a privilege. The Board believes that education is the agent which preserves the American way of life, and that each new generation must earn this freedom by becoming part of an informed and educated public.

It is, therefore, the responsibility of the Glenwood R-VIII School District to provide an environment in which each student has the opportunity to develop to the utmost his social, physical, and intellectual potential.

2011-12 School Calendar Glenwood R-VIII School

For more info visit www.glenwoodr8.com

Aug. 15, 16, 17	Teacher Workshop
Aug. 16	Glenwood Open House (5:30 – 7:00 PM)
Aug. 18	Classes Begin
Sept. 5	Labor Day (No School)
Sept. 19	Teacher In Service (No School)
Oct. 14.	End of First Quarter (40 Days)
Oct. 20	Issue Grade Cards
Oct. 21	Parent / Teacher Conferences (No School)
Oct. 31	Teacher In-Service (No School)
Nov. 21-25	Fall Break (No School)
Dec. 21	End of Second Quarter (41 Days)
Dec. 22 –Jan. 2	Christmas Vacation-No School
Jan. 2	Teacher In-Service (No School)
Jan. 3	School Resumes after Christmas Break
Jan. 6	Issue Grade Cards
Jan. 16	Dr. Martin Luther King Holiday (No School)
Feb. 17	Teacher In-Service (No School)
Feb. 20	President’s Day (No School)
Mar. 2	End of Third Quarter (41 days)
Mar. 9	Issue Grade Cards
Mar. 19-23	Spring Break (No School)
April 6	Spring Break (No School)
May 11	End of Fourth Quarter (40 days)
May 11	Last Day of Classes (4 hour day, dismiss 12:15pm)

<u>First Semester</u>		<u>Second Semester</u>	
August	10	January	20
September	20	February	19
October	19	March	17
November	17	April	20
December	15	May	9
Total 1st Semester	81	Total 2nd Semester	85

Board of Education:

Eric Martin	President
Jason Finley	Vice-President
Charley Wilkening	Treasurer
Donna Herron	Secretary
Bob Eades	
Stacey Surface	
Scott Cecil	
Jake Olson	

Administration:

Wayne Stewart	Superintendent
Karen Moffis	Principal
Donna Herron	Bookkeeper
Amber Hensley	Secretary
Linda McAdams	Director of Special Services

Faculty:

Nita Cawvey	PK
Reda Lovan	KA
Shawn Owens	KB
Angela Jackson	1A
Lisa Chezem	1B
Donna Bridges	2A
Shawna Land	2A
Marcia Kerley	2B
Jennifer Beach	3
Jo Ann Jones	4
Lynn Tackitt	5
Michael Cockrum	6-8 S.S./ ELA/PE/Coach
Michelle Wynne	6-8 ELA
Rodney Spoor	6-8 Math
Diane Coughlin	6-8 Science
Christy Frazier	GAAP/Gifted/ Social Studies
Janelle Wright	Librarian
Michelle Carlson	ART
Dawn King	ART
Tammy Spratley	Music
Dolores Norton	Reading/Title I
Sheri Pettit	Spec. Ed
Leigh Ann Morrison	Guidance Counseling
Kevin Browning	K-4 PE/K-8 Health/Coach
Stacy Kutter	K-8 PE/Coach
Michelle Finley	Computers

Support Staff:

Joe Neuschwander	PE Assistant/Coach
Twyla Brashear	Paraprofessional
Rachel Brown	Paraprofessional
Darlene Spoor	Paraprofessional

Support Staff continued:

Lisa Eades	Head Cook
Joyce Vonallmen	Cook
Jaquita Perkins	Nurse
Eric Kraemer	Technology Coordinator
Allen Duncan	Head Custodian
Mary Kirkland	Custodian
Darren Spangler	Custodian
Darla Towell	Bus Driver
Jim Peoples	Bus Driver
Louie Jones	Bus Driver
Don Brewer	Bus Driver

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ACCESSIBILITY OF FACILITIES

Glenwood R8 School District does not discriminate on the basis of disability in admission to its programs, services, or activities, in access to them, in treatment of individuals with disabilities, or in any aspect of their operations. Glenwood also does not discriminate on the basis of disability in its hiring or employment practices. This notice is provided as required by Title II of the Americans with Disabilities Acts of 1990 and Section 504 of the Rehabilitation Act of 1973. Questions, complaints or requests for additional information regarding ADA and Section 504 may be forwarded to the superintendent, Mr. Wayne Stewart at (417)256-4849. This notice is available from the ADA and Section 504 compliance in large print, on audio tape, and in Braille.

ARRIVAL/DEPARTURE

Buses unload at 7:55 a.m. Students arriving earlier than 7:55 will go to the cafeteria and sit quietly until the buses unload. Students will get off the buses at the designated entrance and report to their homeroom. Students eating breakfast will go to the cafeteria after checking in with their homeroom teacher.

All students being dropped off and picked up will enter and exit the building from the main (front) entrance.

Students may not be dropped off at school before 7:00 a.m.

Students being picked up by parents will be dismissed from the cafeteria at 3:30 p.m. Bus riders will be dismissed to the buses according to the bell schedule. For safety, student walkers will be held in the cafeteria until buses depart at approximately 3:45 p.m. **All students MUST be picked up by 3:45 p.m.**

ATHLETICS

Grades 5-8 Physicals, Attendance, Academic Requirements, Practices, Supervision

Glenwood is a member of the Howell County Athletic Association. We participate in the following sports: Baseball, football, softball, cross-country, basketball, cheerleading, volleyball, track and field. We encourage parents to allow their children to participate in these activities as part of a total educational experience. Team sports offer many benefits such as good habits, physical and mental development, character development, coordination and skill development, fair play, sportsmanship, self-discipline, initiative, self-restraint, loyalty, respect, teamwork, and a positive attitude toward self-effort. Therefore, standards for Glenwood athletes require academic and social excellence. Team membership is a privilege that will be earned.

Attendance Requirements: Any student who is absent on the day of the sports event will be ineligible to participate. A student must be in school at least half of the day (3 ½ hours) to participate in the event.

Academic Requirements: If a student wishes to participate in sports, he/she must maintain at least a C- average (70% or higher) with **no failing grades** at the time of mid-quarter progress reports and grade cards. If grades fall below requirements, the student will be placed on athletic suspension until the grades are brought back up. The student may come to practices and dress out for games, but will not play until the grades are up. The student will be allowed to play again when the grades are brought up to the required standard.

Physicals: All students must pass a physical before they can participate in any sport. Glenwood participates in the free physicals that are given on a specific date in July at the Shaw Building. If a student misses this physical, the parents will be required to arrange one at their own expense.

Practices: Athletic practice schedules will be passed out by the coaches, and copies will be kept in the office. It is the parent's responsibility to pick up their children on time.

Student Supervision: **Siblings/friends of the students involved in sports are not allowed to stay for practice unless they are also participants.** Student spectators and/or athletes will not be allowed to wait

for games after school. School personnel will supervise athletic events. Students are expected to behave appropriately and obey the supervisor(s). Violation of behavior standards during school events will be handled under Glenwood R-VIII discipline policy to include expulsion from the event. Any student leaving the campus during an athletic event will not be readmitted and will be required to call home for transportation. Athletes are expected to have transportation to and from events and practices at the appointed departure and return times.

AT-RISK SERVICES

A variety of caring interventions will be utilized for students at risk of academic failure. Parent/school partnerships are invaluable resources for students who are struggling. Parents will be a valued and informed component of their child's academic interventions.

ATTENDANCE

Promptness and regular attendance are imperative for students' social and academic success. The educational loss resulting from absences cannot be adequately measured or entirely regained through make-up work. Students who are absent or tardy are not able to participate in class discussions, small group activities, or class experiments. They miss explanations of concepts and ideas that will appear on homework assignments and tests. Poor attendance can result in poor work habits, lower grades, reduced self-esteem, and a lack of self discipline. The high correlation between attendance and success in school forms the rationale for Glenwood's attendance policy.

- ❑ If your child is going to be absent, please notify the school before 9:00 a.m. by phone call or note.
- ❑ In order to inform parents of a student's attendance record, the school will periodically attempt to contact the parents of students who are absent from school.
- ❑ On each absence without notification, within the semester, the school will communicate with parents by phone.
- ❑ On the 4th absence within a semester the school will communicate with parents by letter.
- ❑ On the 6th absence within a semester the school will again communicate with parents by letter.
- ❑ **Upon the 8th absence within a semester, the school will contact the juvenile office through the Howell County Task Force on Attendance and Education.**
- ❑ The principal may make an extension of the eight-day limit when there are extenuating circumstances. An appointment will need to be made after the 7th absence. Unless the principal is contacted for an appointment, the letter to the juvenile office will automatically be sent on the 8th day of absence.
- ❑ When your child is absent from school, it is his/her responsibility to collect and make up all assignments and tests. If you would like to pick up your child's schoolwork for one day, you need to contact the school office in the morning and plan to pick up the work at the end of the school day. When your child is going to be absent for an extended period of time, prior notice is required in order for assignments to be compiled. **Students are allowed one day to complete assignments for each day missed.**
- ❑ A student shall be considered to have perfect attendance if he/she is absent less than two hours each semester.
- ❑ A student is considered **tardy** if he/she is not seated in his/her classroom with necessary material ready for class when the tardy bell stops ringing. Students who are tardy at the beginning of the school day must check in at the office before going to the classroom. Frequent tardiness will be treated as a discipline infraction.

BOOK BAGS

Book bags are to be left in lockers during the day and not carried from class to class.

CARE OF SCHOOL PROPERTY

Students will be held responsible for the proper care of all books, supplies, lockers, apparatus, and furniture furnished to them by the Board of Education. Pupils who deface or destroy school property will be required to pay for the damages.

CELL PHONES

Cell phones will not be permitted at Glenwood R8 School District by ANY Pk-8th grade student.

Teachers will send offending students to the office on the first offense—No exceptions. Phones will be confiscated and will only be released to parents. Punishments will range from a warning to detentions and/or suspensions depending on the severity of the infraction. Special circumstances must be discussed with the principal in advance. **Students needing cell phones for after-school events are welcome to turn them in at the office in the morning and will be allowed to collect them at the end of the day.**

CHILD CUSTODY ISSUES

According to Board Policy (JO-R), both natural parents of a student shall have access to the student's records if the student is under 18 years old regardless of the parents' marital status unless a court order or divorce decree specifically removes one parent's right to have knowledge of and/or to participate in the child's education. In cases where the student is not living with both parents, the school will recognize the custodial parent as the person with whom official school contact is made. If there are parental controversies or disputes, the office must have legal documentation to enforce the wishes of the legal guardian. The school will try, upon request, to provide the non-custodial parent with the educational information they need in order to stay informed and involved with their child's progress. However, it is not always possible to keep the non-custodial parent informed of all school activities and programs. Therefore, the non-custodial parent has the responsibility to communicate with the school to obtain the information needed. It should also be noted that **without legal documents on file, either natural parent will be able to take their child from school.**

CHILD FIND NOTICE

All responsible public agencies are required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the agency, regardless of the severity of the disability, including children attending private schools, highly mobile children, such as migrant and homeless children, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade. The Glenwood R-8 School District assures that it will provide a free, appropriate public education (FAPE) to all eligible children with disabilities between the ages of 3 and 21 under its jurisdiction. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, mental retardation, multiple disabilities, orthopedic impairment, other health impairments, specific learning disabilities, speech or language impairment, traumatic brain injury, visual impairment/blindness and young child with a developmental delay.

The Glenwood R-8 School District assures that it will provide information and referral services necessary to assist the State in the implementation of early intervention services for infants and toddlers eligible for the Missouri First Steps program. The Glenwood R-8 School District assures that personally identifiable information collected, used, or maintained by the agency for the purposes of identification, evaluation, placement or provision of FAPE of children with disabilities may be inspected and/or reviewed by their parents/guardians. Parents/guardians may request amendment to the educational record if the parent/guardian believes the record is inaccurate, misleading, or violates the privacy or other rights of their child. Parents have the right to file complaints with the U.S. Department of

Education or the Missouri Department of Elementary and Secondary Education concerning alleged failures by the district to meet the requirements of the Family Educational Rights and Privacy Act (FERPA).

The Glenwood R-8 School District has developed a Local Compliance Plan for the implementation of State Regulations for the Individuals with Disabilities Education Act (IDEA). This plan contains the agency's policies and procedures regarding storage, disclosure to third parties, retention and destruction of personally identifiable information and the agency's assurances that services are provided in compliance with the General Education Provision Act (GEPA). This plan may be reviewed on Monday through Friday from 8:00 a.m. – 3:45 p.m. at
Glenwood R-8 Board of Education Office
10286 State Route 17
West Plains, Missouri

This notice will be provided in native languages as appropriate.

CONFERENCES AND CORRESPONDENCES

Conferences with parents are held at the end of the first quarter. We urge parents to come to these conferences. Parents and teachers working together create the optimum learning environment for students.

If a conference is desired at other times during the year, please call and make an appointment with the teacher during his/her planning time. Teachers will not be called out of their classrooms to confer with a parent during instructional time.

Correspondence is sent to parents for various reasons. Unfortunately, the most common reasons are because of discipline or absenteeism. No response from parents after five days will indicate to the school that the contents of the correspondence were understood. Grade cards are sent on a quarterly basis with progress reports in the interim. First quarter grade cards will be issued to parents at parent/teacher conference.

CORPORAL PUNISHMENT

Corporal punishment is permitted by law in the state of Missouri. Here at Glenwood, corporal punishment will only be used as a last resort. Administrators, or their designee, will be the only school personnel allowed to use corporal punishment with a certified staff member present to witness the swats.

CURRICULUM

All students will receive regular instruction in language arts, mathematics, science, social studies, comprehensive health, art, music, and physical education. Instruction in each of the core areas will be aligned to the Show-Me Standards, and available to view upon request. Students in grades K-6 will receive instruction in reading. All students will receive instruction in computer and library skills. Students in grades 7 and 8 will have access to four exploratory, or enrichment classes. Students in grade 6 will have access to three exploratory classes.

DISMISSAL—EMERGENCY OR INCLEMENT WEATHER

Occasionally, school must be dismissed early due to weather conditions. Glenwood School dismisses when West Plains R-7 dismisses in an effort to coordinate transportation. An attempt is made to provide approximately one hour between the decision to call off school and actual dismissal. The phone lines at school are tied up calling bus drivers and parents of Preschoolers/kindergarteners—as well as answering a large number of incoming calls. Therefore, students will not be allowed to call home. In order to prepare for early dismissals, **it is imperative to have the completed early dismissal form on file for your child and to keep it updated.** Glenwood will announce early cancellations on the automated calling system. Listen to KWPM 1450 AM, KSPQ 93.9 FM, or KDY 102.5 FM for cancellations. KWPM is always notified when school is being closed early or canceled.

DRESS CODE

All students are expected to come to school clean and neat in appearance. Certain items of clothing or lack of clothing, which will cause disruption in the educational environment, are not acceptable. The following items are not acceptable:

1. Halter tops, spaghetti straps, muscle shirts, open mesh shirts, and altered (torn, cut, etc.) clothing. No bare midriffs or see-through clothing. Shirts must overlap with the lower garment.
2. Short shorts or skirts, running shorts, cut-offs, biker shorts, spandex, etc. Shorts and skirts must be mid-thigh length or longer. (A good rule of thumb for garment length is when the hem is at, or lower than the tips of fingers when arm is straight down and relaxed).
3. Patches or suggestive writing on clothing or hats having vulgar, sexual, drug, or alcohol connotations.
4. Shoe skates are prohibited.
5. Baggy jeans are allowed as long as no undergarments are showing and the waist of the jeans is around the waist of the person.
6. Hats, caps, or hoods except on designated “spirit” days.

ENTRANCE REQUIREMENTS

- ❑ The Safe Schools Act of 1996 requires new pupils to register in a school district accompanied by a parent or court-appointed legal guardian.
- ❑ A pupil must be five before August 1 to enter kindergarten (File: JEB)
- ❑ A pupil must be six before August 1 to enter first grade (File: JEB)
- ❑ Pupils enrolling from non-accredited schooling will be given an individual academic achievement test to determine grade placement.
- ❑ Each child must present a birth certificate, social security card, and proof of up-to-date immunizations.
- ❑ Prior to registration, a parent or legal guardian must establish proof of residency (File: JECA). Athletic ability is prohibited as a basis for the issuance of a waiver.
- ❑ Glenwood may require a parent or guardian to provide a statement indicating whether a student was previously expelled, violated board policy on weapons/alcohol/drugs, or willfully inflicted injury on another.

FOOD SERVICE

All students are required to eat their lunch in the cafeteria. This includes students who bring lunch from home. Students will be given a minimum of 20 minutes to eat lunch. All students are expected to observe good manners and obey lunchroom rules. Throwing of food or other inappropriate behavior will not be tolerated.

CONCERNING LUNCH PAYMENTS—All lunch bills need to be paid promptly.

Extra milks will be provided on a cash only basis. Students getting extra milk at breakfast or lunch need to pay the person checking off names. All afternoon milk money for lower grades should be given to the student's teacher.

The following meal prices are in effect for the school year:

Student breakfast --	full price - \$1.00	reduced - .30
Student lunch --	full price - \$1.50	reduced - .40
Adult breakfast --	\$1.50	
Adult lunch --	\$2.50	
Extra milk --	.35	

GRADE REPORTS

Grade reports will be issued at the end of each quarter. Mid-quarter deficiency reports will be mailed to parents.

GRADING SCALE

The following percentage grading scale will be used in determining quarterly grades for 3rd – 8th:

100-97=A	84-82=B-	69-67=D+
96-93=A-	81-78=C+	66-63=D
92-89=B+	77-74=C	62-60=D-
88-85=B	73-70=C-	59 and below=F

For grades K-2nd: 70%-100%=S (Satisfactory) and 69% and below=NI (Needs Improvement)

HEAD LICE

Glenwood has a “no nit” policy. If head lice or nits (eggs) are discovered in a child’s hair, the parents/guardians will be notified immediately to pick up the child from school. The school nurse may instruct the parent on proper treatment and procedures to take in order to rid the hair and home of lice. To be readmitted to school, the student MUST be examined by the school nurse, and, if found to be lice and nit free, the student will be readmitted to school. It is the responsibility of the school nurse or administration to examine students for head lice, and to recommend the student’s removal from school, if lice or nits are discovered.

HOMEWORK

Homework can help students learn and can help parents be involved in their children’s education. When parents show an interest in their child’s schoolwork, they teach an important lesson – that learning is fun and worth the effort. Homework can also help children learn good habits and responsibility. As children progress through the grades, homework becomes even more important to school success. However, Glenwood does not feel the time allotted for homework should always take away from the benefit of family time. In view of this, the district will try and follow these time frames regarding homework.

Kindergarten – 2 nd grade	20-30 minutes/night
3 rd – 5 th grade	45-50 minutes/night
6 th – 8 th grade	60-70 minutes/night

To develop good study habits, the student should have a definite time and place to study. **Parents, please check backpacks for notes and homework from the teacher on a nightly basis.**

HONOR ROLL

A standardized process will be used to figure student awards to include honor roll, principal's honor roll, valedictorian, and salutatorian.

To be a candidate for the quarterly honor roll, the student must have no grades lower than a B- (82%) Students who have only A's or A-'s in all classes will be on the Principal's Honor Roll. Eighth grade valedictorian and salutatorian will be computed by using GPA from 6th, 7th, and 8th grades. A tie will be called **only when the percentages match exactly**.

**Students who move in from another district or from home school will be required to present a transcript of grades. If the grades match Glenwood's criteria, they will be included in the ranking. If there are missing grades, they will not be included in the ranking.

IMMUNIZATIONS

As per Missouri Law, students attending Glenwood must have proof of the following immunizations:
DPT/DT/TD

3 doses (max. of 6) last dose must have been on or after the 4th birthday. TD booster required. Pertussis is required for all students under 10 years after 7 years of age.

Polio 3 doses (max. of 4) last dose on or after 4th birthday.

Measles 2 doses on or after 1st birthday with at least 30 days between doses.

Mumps 1 dose on or after the 1st birthday

Rubella 1 dose on or after the 1st birthday

Hepatitis B 3 doses

Varicella (Chicken Pox) 1 dose before preschool

All students must present documentation of month, day, and year of each immunization to school and all immunizations must be up-to-date before being permitted to attend classes. To remain in school, students "In Progress" (Imm.P. 14) must receive immunizations as soon as they become due. Religious (Imm.P.11A) and Medical (Imm.P12) exemptions will be allowed. (Month and year are acceptable if the day is unavailable).

INSURANCE

The school system does not have insurance to cover student accidents or injury. However, the school will provide parents with information on student group health insurance that they may purchase. The school nurse has information and applications for the state sponsored MC+ health insurance program for students. **Students participating in athletics must have medical insurance.**

INTERNET AND ELECTRONIC MAIL

We are pleased to offer the students of Glenwood access to the district computer network for electronic mail and the Internet. To gain access to e-mail and the Internet, all students under the age of 18 must obtain parental permission.

Access to email and the Internet will enable students to explore thousands of libraries, databases and bulletin boards while exchanging messages with Internet users throughout the world. Families should be warned that some material accessible via the Internet might contain items that are illegal, defamatory, inaccurate or potentially offensive to some people. While our intent is to make Internet access available to further educational goals and objectives, students may find ways to access other materials as well. We believe that the benefits to students from access to the Internet, in the form of information resources and opportunities for collaboration, exceed any disadvantages. But ultimately, parents and guardians of minors are responsible for setting and conveying the standards that their children should follow when using medial and information sources. To that end, the Glenwood R8 School District supports and respects each family's right to decide whether or not to apply for access.

Students are responsible for good behavior on school computer networks just as they are in a classroom or a school hallway. Communication on the network is often public in nature. General school rules for behavior and communications apply. As outlined in Board policy and procedures on student rights and responsibilities, the following are not permitted:

- Using the Internet without a teacher being present at all times.
- Sending or displaying offensive messages or pictures.
- Using obscene language.
- Cyber-bullying:** Harassing, insulting or attacking others through any electronic means.
- Damaging computers, computer systems or computer networks.
- Violating copyright laws.
- Using another's password.
- Trespassing in another's folders, work, or files.
- Intentionally wasting limited resources.
- Employing the network for commercial purposes.

Students must follow teachers' directions at all times. Violations may result in loss of access as well as other disciplinary or legal action.

LOCKER USE POLICY

Students in grades 6-8 will be issued lockers at the beginning of the school year. **The use of locks on lockers is highly recommended. Students may use combination locks only.** If the student places a lock on the locker, the combination number must be on file in the office. If there is no combination number on file, locks may be cut off in times of emergency. Student book bags need to fit in assigned lockers. Lockers are to be kept clean. If decorations are used, they must be school appropriate and not damage lockers or locker paint in any way. Any student who defaces or destroys a locker will be required to pay in full for all damages. Lockers are the property of the school and Glenwood reserves the authority to check any locker as the need arises.

MEDICATIONS

Giving medications to students during school hours shall be restricted to necessary medication that cannot be given on an alternative schedule. When medicine is to be administered by school official:

- Prescription medicines must be in the original container with a label affixed by a pharmacy or physician as well as a note written by the parent/guardian, giving Glenwood School nurse permission to administer the medication, name of medication, and when to administer the medication.
- Medications such as Ritalin, Dexedrine, and Codeine products **may not be sent on the bus.** These medications must be carried to and from school by a parent/guardian.

- ❑ Over-the-counter medication must be in the original container with a note written by the parent/guardian giving the nurse permission to administer the medication, name of the medication, and when to administer it.

The administration of the medicine to a student, when all the above conditions have been met, shall be limited to the school nurse or other designated person(s). All medication shall be kept in the nurse's office. The parent/guardian of the student must assume responsibility for informing school personnel of any change in the student's health or medication. Please make the school aware of any health related problems your child may have. We will inform you if your child consistently comes to the office or complains to the teacher or nurse about health problems. The health of your child is very important to us.

NONDISCRIMINATION/PUBLIC NOTICE

The Board of Education believes in the right of every student to receive equal opportunities in all educational programs and activities conducted by the school district. The Board also believes in the right of every qualified individual to expect fair and equal treatment both as an applicant for employment and as an employee.

It is the policy of the Board to accord equal consideration and impartial treatment regardless of race, color, national origin, ancestry, religion, socioeconomic status, marital status, sex, age, disabling conditions or organizational memberships. This policy will prevail in all matters concerning the staff, the students, the public, the educational programs and services of the district and the individuals with whom the Board does business. In keeping with the requirements of federal and state law, this school district strives to remove any vestige of discrimination in employment, assignment, and promotion of personnel; in educational programs, offerings, services and vocational opportunities offered to students; in the assignment of students to schools and classes; in student discipline; and, in the location and use of facilities and educational materials. The Board will designate an individual to act as the district's nondiscrimination compliance coordinator, and will ensure that the coordinator's name, business address and telephone number, as well as the statements of nondiscrimination by the district, are published to patrons, employees, and students on an annual basis.

The superintendent shall continue all necessary actions to ensure that discrimination does not occur in the educational program, employment practices or activities of the school district.

ADOPTED: January 16, 1997

All responsible public agencies are required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the agency, regardless of the severity of the disability, including children attending private schools, highly mobile children, such as migrant and homeless children, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade. The Glenwood R-VIII School assures that it will provide a free, appropriate public education (FAPE) to all eligible children with disabilities between the ages of 3 and 21 under its jurisdiction. Disabilities include autism, deaf/blindness, emotional disorders, hearing impairment and deafness, mental retardation, multiple disabilities, orthopedic impairment, other health impairments, specific learning disabilities, speech or language impairment, traumatic brain injury, visual impairment/blindness and young child with developmental delay.

Glenwood R8 School District assures that it will provide information and referral services necessary to assist the State in the implementation of early intervention services for infants and toddlers eligible for the Missouri First Steps program.

Glenwood R8 School District assures that personally identifiable information collected, used, or maintained by the agency for the purposes of identification, evaluation, placement or provision of FAPE of children with disabilities may be inspected and/or reviewed by their parents/guardians.

Parents/guardians may request amendment to the educational record if they believe the record is inaccurate, misleading, or violates the privacy or other rights of their child. Parents have the right to file

complaints with the U.S. Department of Education or the Missouri Department of Elementary and Secondary Education concerning alleged failures by the district to meet the requirements of the Family Educational Rights and Privacy Act (FERPA).

Glenwood R8 School District has developed a Local Compliance Plan for the implementation of State Regulations for the Individuals with Disabilities Education Act (IDEA). This plan contains the agency's policies and procedures regarding storage, disclosure to third parties, retention and destruction of personally identifiable information and the agency's assurances that services are provided in compliance with the General Education Provision Act (GEPA). This plan may be reviewed at the office of the principal from 8:00 a.m. until 4:00 p.m. during every school day or by appointment. This notice will be provided in native languages as appropriate.

NUISANCE AND DANGEROUS ITEMS

In order to maintain an orderly, safe school environment, students are not to have unnecessary items at school including, but not limited to **trading/collector cards, pets, toys, sports equipment, and electronic gadgets** unless they have permission from their teacher. These items should be left with the teacher or in the principal's office until the time for the intended use. Rubber bands, water guns, firecrackers, knives, lighters, or matches are absolutely forbidden. Nuisance/dangerous items brought without proper permission or otherwise misused may be confiscated by the classroom teacher or principal and must be picked up by the parent.

OBSCENITY

Obscenity, in any form will not be tolerated at any time in school, on school grounds, on the bus, or during school activities.

PARENT NOTIFICATION—TITLE I

Pursuant to the No Child Left Behind Act of 2001 (Public Law 107-110) parents have the right to know the following:

Upon your request, our district is required to provide you, in a timely manner, the following information:

- Whether the teacher has met state qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
- Whether the teacher is teaching under emergency or other provisional status through which state qualification or licensing criteria have been waived.
- Whether your child is provided services by paraprofessionals and, if so, their qualifications.
- What baccalaureate degree major the teacher has and any other graduate certification or degree held by the teacher, and the field of discipline of the certification.

In addition, you will be provided with information on the academic achievement of your child on required state academic assessments, and you will be given timely notice if your child is being taught by a teacher who is not highly qualified.

PHYSICAL EDUCATION

Participation in P.E. is required. If your child needs to be excused from class, please write a note explaining the nature of the problem and the date you want your child's activity limited. If a child's participation needs restricting for more than two consecutive periods of P.E., a doctor's excuse will be required. Each student will be evaluated on sportsmanship, self-discipline, participation, and skill development.

PICTURES

School pictures will be taken in the fall and spring. Fall pictures will be included in the yearbook. Athletic pictures will be taken after school at some point during the particular sport season.

READING ACCOUNTABILITY PLAN (SENATE BILL 319)

The Glenwood R8 School District, pursuant to Senate Bill 319, provides a Reading Improvement Plan (RIP) for students who are reading at least one grade below grade level at the end of third grade. The students who will be considered exempt are students who receive reading services in special education, students whose 504 plan addresses reading, ESL students, students with insufficient cognitive ability to read at grade level (defined below), and students who have been determined to read at or above current grade level. Students' reading performance should improve through the implementation of the reading plan and assessment of progress.

Senate Bill 319 will be met by the following implementation:

- ❑ The school district will assess all students who do not fall under the exempt categories listed above. A variety of reading assessments will be given which may include the SORT, DIBELS, DRA, SDRT, MAP, SRI, GSRT, Terra Nova, and/or FORT. Data will be analyzed by the Reading Acceleration Committee (RAC) comprised of the principal, reading specialist, at-risk coordinator, and classroom teachers from grades two, three, and four.
- ❑ Students identified as reading more than one grade level below current placement at the end of grade three will be assessed within forty-five days of the close of the school year. These students will receive a RIP, as determined by the Reading Acceleration Committee. The RIP may include but shall not be limited to, after-school tutoring, Title I programs, summer school, and other such alternatives conducted by the district outside of the regular school day. A minimum of thirty hours of compensatory reading practice will be provided during the fourth grade year and a minimum of forty hours during summer school following the fourth grade year.
- ❑ Students with an IQ of 85 or below will be considered as having insufficient cognitive ability to read at grade level. These students will be identified by the beginning of their fourth grade year.
- ❑ A one-time mandatory retention in grade four will apply to students who continue to read below third grade level at the end of fourth grade after extensive compensatory efforts and The Reading Improvement Plan has been implemented. This is interpreted as reading at grade level 2.9 or below at the end of the fourth grade year.

Reading improvement will continue to be monitored through the extent of the student's educational career at Glenwood. The students are required to participate in a Reading Improvement Plan through the fourth, fifth, and sixth grade years or until they are reading within two years of their age group, whichever occurs first. If a student is more than two years below his/her age group at the completion of the sixth grade, a notation advising that such student has not met minimal reading standards shall be entered on the permanent record.

READING CIRCLE CERTIFICATE REQUIREMENTS

1. The Reading Circle Program is intended to encourage students to read extensively at school and at home.
 2. Any pupil grade PK-12 in public, private, parochial or home schools of Missouri may become a member of the Reading Circle Program.
 3. At the end of each school year, the teacher reports to the principal in writing the names of all pupils qualifying for membership as stated under membership requirements. The principal then issues a certificate of membership in the Reading Circle Program to each pupil qualifying.
 4. When a pupil qualifies for **five consecutive years** and that achievement is certified by the principal, the pupil qualifies for a Certificate of Life Membership.
 5. One source for books to use in this program is the annual Reading Circle Committee publication, New Books for Missouri Students. The books on this list have been read and evaluated by adults knowledgeable about children's literature. Other appropriate books of equal quality also may be used in the annual reading program.
 6. Students in special programs can fulfill requirements of the Reading Circle Program by reading the number and level of books commensurate with their reading abilities. Alternative goals for membership in the Reading Circle Program can be established in a student's individual educational program (IEP).
- Minimum number of books**
Students are required to read the minimum number of books with **the student choosing the genre of his or her choice**. Reading Circle encourages a healthy balance of fiction and nonfiction.

Prekindergarten to second grade	20 books
Third through sixth grade	16 books
Seventh through twelfth grade	14 books

RESOLUTION OF DISPUTES

(Patrons)

In keeping with the Glenwood R-8 School District's Board Policies BDDH and KL, the following requests are made to students, parents, and patrons for the purpose of smooth resolution of disputes. It is the belief of the Glenwood R-8 Board of Education that many disagreements may be solved at the lowest level possible. By that we mean that, if a student or parent has an issue with a teacher, an appointment should be made with the office so that the disagreement can be discussed with the teacher. If, after meeting with the teacher, the dispute has not been resolved, the next step in the chain of command appropriate would be for the parent or student to make an appointment to meet with the Principal. If the dispute cannot be resolved at the Building Principal level, the parent or student may call to make an appointment with the Superintendent to discuss the grievance. If there is no resolution at this level, the grieved participant may ask the superintendent for the necessary paperwork for having the issue brought before the board of education. The only way an issue may be brought to the consideration of the board of education is through this process. We appreciate your participation in the educational processes for your students and ask that you work with us to solve any issue that may arise in this manner. We look forward to a smooth and productive school year!

RETENTION

Students will normally progress annually from grade to grade. Exceptions may be made using the judgment of the student's teachers, parents, and administration. Each student will be evaluated using multiple indicators when retention is being considered.

SAFE SCHOOLS ACT

The Safe Schools Act requires the immediate reporting to law enforcement and superintendent by the principal in the event that a third degree assault is committed on school property or during school activities. Third degree assault is described in RSMo 575.070 as follows: A person commits the crime of assault in the third degree if:

- ❑ He/she attempts to cause or recklessly causes physical injury to another person; or
- ❑ With criminal negligence he/she causes physical injury to another person by means of a deadly weapon; or
- ❑ He/she purposely places another person in apprehension of immediate physical injury; or
- ❑ He/she recklessly engages in conduct which creates a grave risk of death or serious physical injury to another person; or
- ❑ He/she knowingly causes physical contact with another person knowing the other person will regard the contact as offensive or provocative.

SOLICITING

No soliciting and/or selling will be permitted on school property or school buses without permission from administration.

STUDENT SAFETY

Glenwood's parking lot and reception area are very busy at the end of the day. If at all possible, have your child(ren) ride the bus home. When that is not possible, please stay in your car and allow the duty teachers to escort your child(ren) to your vehicle. **Students must be picked up by 3:45 as there will be no one available to supervise them past that time.**

TELEPHONE USE

Use of school phones is restricted to necessary and emergency calls. Students will not be allowed to use the office phone except for school business. Students will not be excused from instruction time to accept or make telephone calls. Staff members will also not be called from teaching to answer the phone except in cases of emergency. **CELL PHONES ARE NOT PERMITTED BY ANY STUDENT.** See section on cell phones.

TOBACCO FREE FACILITY

Glenwood R8 School District is a tobacco-free facility and therefore does not allow tobacco of any kind **in the building or on the premises.**

VISITORS

Parents are welcome to visit the school to see the work going on in the classroom. Several short visits each year work best. **All visitors must check into the office before going to any classroom.** Students are not allowed to bring friends to school.

Emergency Drills

Periodically, Glenwood will conduct emergency drills to prepare students and faculty in the event of an actual emergency. The following drills will be practiced throughout the school year:

STRANGER DANGER DRILL - Listen for the intercom:

CODE YELLOW – Possible intruder. Close your door and everyone stay out of the hall.

CODE RED - Intruder – lights off – door locked (if possible) – shades pulled, students out of sight.

CODE GREEN - All clear; back to seats; at this time, take a head count to make sure all of your students are present.

EARTHQUAKE DRILL - The office will announce: **“THIS IS AN EARTHQUAKE.”**
Students are to get under their desks or a heavy piece of furniture. Avoid bookcases or any freestanding items. If outdoors, get to an open area away from trees, buildings, walls, and power lines.

Teacher announces to the class, **“In the event of a real earthquake, this drill would be followed by a building evacuation as directed by the intercom. At this time, go back to your seats.”**

TORNADO DRILL – **Air horn over the intercom.** Proceed to the areas marked outside of your classrooms. The intercom will announce an “all clear” and students go back to their seats.

FIRE DRILL – **Hand bell over the intercom.** Remember to grab your grade book and immediately walk quickly by your marked route to your marked spot on the playground pavement. **Please make sure your students do not push and shove the students exiting in front of them.**

PK-3rd Enter playground through the north entrance to the pavement

4th – 8th Enter through the south entrance to the pavement.

EARTHQUAKE

Because our school is located in an earthquake prone area, we want to remind you that in the event of an earthquake:

- ❑ No student will be dismissed from school unless a parent (or individual designated by a parent) comes for him/her.
- ❑ No child will be allowed to leave with another person, even a relative or babysitter, unless we have written permission to that effect or that person is listed on the student's emergency sheet in our files.
- ❑ All parents, or designated parties, who come for students, must have them signed out at the office or at the temporary Student Release Station at the entrance to the schoolyard. Signs will be posted if this alternate location is required.
- ❑ We are prepared to care for your children in times of critical situations. If you are not able to reach the school, we will care for your child here. We have a number of people with first-aid knowledge, and we will be in communication with various local emergency services.
- ❑ Please do not call the school. We must have the line open for emergency calls.
- ❑ Following an earthquake or other emergency, do not immediately drive to the school. Streets and access to the school may be cluttered with debris. The school access route and street entrance areas must remain clear for emergency vehicles.
- ❑ Do turn your radio on to KWPM 1450 AM, KSPQ 93.9 FM, or KKDY 102.5 FM. They are a primary common program control station with the Emergency Broadcast System and will be giving information and directions over the radio.

Earthquake Safety For Missouri's Schools

The New Madrid Seismic Zone Extends 120 Miles Southward from the area of Charleston, Missouri, and Cairo, Illinois, through New Madrid and Caruthersville, following Interstate 55 to Blytheville and on down to Marked Tree, Arkansas. The NMSZ consists of a series of large, ancient faults that are buried beneath thick, soft sediments. These faults cross five state lines and cross the Mississippi River in three places and the Ohio River in two places.

The New Madrid Seismic Zone and surrounding region is Active, Averaging More than 200 Measured Events per Year (Magnitude 1.0 or greater), about 20 per month. Tremors large enough to be felt (Magnitude 2.5 – 3.0) are noted every year. The fault releases a shock of 4.0 or

more, capable of local minor damage, about every 18 months. Magnitudes of 5.0 or greater occur about once per decade. They can cause significant damage and be felt in several states.

The Highest Earthquake Risk in the United States outside the West Coast is in the New Madrid Seismic Zone. Damaging temblors are not as frequent as in California, but when they do occur, the destruction covers over more than 20 times the area due to the nature of geologic materials in the region. The 1968 5.5 magnitude Dale, Illinois earthquake toppled chimneys and caused damage to unreinforced masonry in the St. Louis area, more than 100 miles from the epicenter. A 5.2 magnitude earthquake in April 2008 in southeast Illinois, did not cause damage in Missouri, but was felt across much of the state.

A Damaging Earthquake in this Area, which experts say is about a 6.0 magnitude event, occurs about once every 80 years (the last one in 1895 was centered near Charleston, Missouri). There is estimated to be a 25-40% chance for a magnitude 6.0 – 7.5 or greater earthquake along the New Madrid Seismic Zone in a 50-year period according to the U.S. Geological Survey reports. The results would be serious damage to un-reinforced masonry buildings and other structures from Memphis to St. Louis. We are certainly overdue for this type of earthquake!

A Major Earthquake in this Area - the Great New Madrid Earthquake of 1811-12 was actually a series of over 2000 shocks in five months, with several quakes believed to be a 7.0 Magnitude or higher. Eighteen of these rang church bells on the Eastern seaboard. The very land itself was destroyed in the Missouri Bootheel, making it unfit even for farming for many years. It was the largest release of seismic energy east of the Rocky Mountains in the history of the U.S. and was several times larger than the San Francisco quake of 1906.

When Will Another Great Earthquake the Size of Those in 1811-12 Happen? Several lines of research suggest that the catastrophic upheavals like those in 1811-12 visit the New Madrid region every 500-600 years. Hence, emergency planners, engineers, and seismologists do not expect a repeat of the intensity of the 1811-12 series for at least 100 years or more. However, even though the chance is remote, experts estimate the chances for a repeat earthquake of similar magnitude to the 1811-1812 New Madrid earthquakes over a 50-year period to be a 7 - 10% probability.

What Can We Do to Protect Ourselves? Education, planning, proper building construction, and preparedness are proven means to minimize earthquake losses, deaths, and injuries.

Prepare a Home Earthquake Plan

- Choose a safe place in every room—under a sturdy table or desk or against an inside wall where nothing can fall on you
- Practice DROP, COVER AND HOLD ON at least twice a year. Drop under a sturdy desk or table, hold onto the desk or table with one hand, and protect the back of the head with the other hand. If there's no table or desk nearby, kneel on the floor against an interior wall away from windows, bookcases, or tall furniture that could fall on you and protect the back of your head with one hand and your face with the other arm.
- Choose an out-of-town family contact.
- Take a first aid class from your local Red Cross chapter. Keep your training current.
- Get training in how to use a fire extinguisher from your local fire department
- Inform babysitters and caregivers of your plan

Eliminate Hazards

- Consult a professional to find out additional ways you can protect your home, such as bolting the house to its foundation and other structural mitigation techniques
- Bolt bookcases, china cabinets and other tall furniture to wall studs
- Install strong latches on cupboards
- Strap the water heater to wall studs

Prepare a Disaster Supplies Kit for Home and Car

- First aid kit and essential medications
- Canned food and can opener
- At least three gallons of water per person
- Protective clothing, rainwear, and bedding or sleeping bags
- Battery-powered radio, flashlight, and extra batteries
- Special items for infant, elderly, or disabled family members
- Written instructions for how to turn off gas, electricity, and water if authorities advise you to do so (Remember, you'll need a professional to turn natural gas service back on)
- Keeping essentials, such as a flashlight and sturdy shoes, by your bedside

Know What to Do When the Shaking BEGINS

- DROP, COVER AND HOLD ON! Move only a few steps to a nearby safe place. Stay indoors until the shaking stops and you're sure it's safe to exit. Stay away from windows.
- In a high-rise building, expect the fire alarms and sprinklers to go off during a quake.
- If you are in bed, hold on and stay there, protecting your head with a pillow
- If you are outdoors, find a clear spot away from buildings, trees, and power lines. Drop to the ground.
- If you are in a car, slow down and drive to a clear place (as described above). Stay in the car until the shaking stops

Know What to Do AFTER the Shaking Stops

- Check yourself for injuries. Protect yourself from further danger by putting on long pants, a long-sleeved shirt, sturdy shoes, and work gloves.
- Check others for injuries. Give first aid for serious injuries
- Look for and extinguish small fires. Eliminate fire hazards. Turn off the gas if you smell gas or think it's leaking. (Remember, only a professional should turn it back on)
- Listen to the radio for instructions
- Expect aftershocks. Each time you feel one, DROP, COVER, AND HOLD ON!
- Inspect your home for damage. Get everyone out if your home is unsafe.
- Use the telephone only to report life-threatening emergencies.

The information contained in the flier was extracted from the American Red Cross website http://www.redcross.org/services/prepare/0,1082,0_241_,00.html, Missouri State Emergency Management Agency website (<http://sema.dps.mo.gov/EQ.htm>) and the Federal Emergency Management Agency website (<http://www.fema.gov/hazard/earthquake>). This flier is distributed by Glenwood School to each student annually to satisfy the requirements of RSMo 160.455

Glenwood R-VIII School Discipline Guidelines (FILE: JG-R)

The following expectations, rules, and discipline guidelines are applicable in the school building, on school grounds, at recognized school functions, and on the school bus.

The faculty at Glenwood believes that the success of all students is the top priority, and that success is the product of effort and hard work. To that end, Glenwood will provide a safe, caring, and attractive school environment that is positive and conducive to learning by implementing the components of the **School-Wide Positive Behavior Supports System (PBS)**. The following behavioral expectations and discipline plan are designed to foster responsibility and respect, and to ensure an orderly learning environment. These rules are applicable in school buildings, on school grounds, at recognized school functions, and on the school bus.

What is PBS?

PBS is the application of evidence-based strategies and systems to assist schools to increase academic performance, increase safety, decrease problem behavior, and establish positive school cultures. The focus of PBS is on a school-wide system of support that includes strategies for defining, teaching, and supporting appropriate behaviors to create a positive school environment. Support or strategies to achieve positive behavior are taught in all areas of the school, including individual classrooms and common area and throughout the school (cafeteria, hallways, rest-rooms, etc.)

Why PBS?

The purpose of school-wide PBS is to establish a climate in which appropriate behavior is the norm. PBS provides a positive and effective alternative to the traditional methods of discipline. PBS methods are research-based and proven to significantly reduce the occurrence of problem behaviors in the school, resulting in a more positive school climate and increased academic performance. Introducing, modeling, and reinforcing positive social behavior is an important aspect of a student's educational experience. Teaching behavioral expectations, and recognizing students for following them is a much more positive approach than waiting for misbehavior to occur before responding.

K-8 Student and Faculty Behavioral Expectations

As a student of Glenwood R8 School District, I will be:

Safe

Responsible

Respectful

- ❑ Students will have the opportunity to practice positive behavior all year long.
- ❑ Students will be recognized for their positive behavior on a regular basis.

What does this mean for the student?

Students will know and follow the Behavior Expectations listed on the next page.

Glenwood Elementary School-wide Positive Behavior Matrix

Our classrooms and common areas focus on Respect, Responsibility and Safety

Our staff will model, monitor and reinforce expectations

Voice levels: 0=NO talking, 1= soft voice, 2= inside voice, and 3= outside voice

	Respectful	Responsible	Safe
Hallways	Leave no trace. Return to class promptly. Level one voice.	Return to class promptly Lines will be short, straight, and silent	Walk Stay on the right and go with the flow
Cafeteria	Use proper manners. Talk within your square. Level one voice.	Leave no trace. Use your time well.	Walk Hold your tray correctly. Eat only your food. Ask for help if needed.
Restrooms	Use a level one voice. Allow for privacy. Flush.	Leave no trace. Be prompt.	Walk. Use facilities properly. Wash hands with soap and water.
Playgrounds	Enter and exit orderly. Hands to yourself. Share. Use polite language.	Hold on to equipment and return what you take out.	Walk on sidewalk to and from playground using level two voice. Use equipment for intended purpose Stay in approved areas. Level three voice on playground.
Assemblies	Level 0 voices Enter and exit orderly Stay seated until excused Be an active listener Applaud appropriately	Leave no trace	Walk Use the bleachers appropriately
Bus	Level one voice. No eating or drinks without permission.	Obey the driver promptly. Leave no trace. Be on time. Have a note for bus changes.	Stay seated Keep all objects inside the bus.

BUS DISCIPLINE

Students should follow the bus behavior expectations outlined in the PBS chart on the previous page. When those behaviors are not followed, the drivers will report the student or students to the principal for disciplinary action.

Before any student is suspended from riding the bus, he or she will be allowed to tell their side of the story. This can be informal in nature and may take place immediately after the incident. The following sequence is given as a guideline for suspension of bus riding privileges. The principal may temporarily suspend a student for a maximum of 30 riding days if the offense is, in the opinion of the principal, of such a nature to warrant this action.

1. First offense: Warning and note sent home by the driver unless the act requires more severe action.
2. Second offense: Sent to the office for a warning, note sent home by the driver, and possible three day bus suspension.
3. Third offense: Sent to the office, note sent home by the driver, and suspension of riding privileges for a minimum of 5 days.
4. Fourth offense: Sent to the office – consultation with the parent/guardian with revocation of riding privileges for a minimum of two weeks. The offense may result in a hearing before the Board of Education if the principal deems it necessary. Based on the conclusions drawn from the hearing, the Board may permanently revoke a student's riding privileges.

***Note: Severe behavior may warrant the administrator skipping one or more steps in the discipline process.**

**Discipline Consequence Policy by Level of Misconduct
(Board Policies JFCJ, JG, JG-R, JGA, JGF)**

<p>Level 1</p> <p>Misbehavior which impedes orderly classroom procedures or which interfere with the orderly operation of the school.</p> <p>Offense: Boisterous misconduct (including hallway, recess, cafeteria, assemblies, etc.), failure to complete work, lying, cheating, name calling, rude and disrespectful comments.</p> <p>Consequences:</p> <ol style="list-style-type: none"> 1. Teacher warning/intervention and redirection to proper conduct. 2. Parent contact. 3. First meeting with the principal which can result in but is not limited to: corporal punishment as defined in Board Policy JGA, ISS, 1-10 days OSS, parent conferencing, lunch detention, loss of privileges, conflict mediation, confiscation of inappropriate items, TEAM referral, counselor referral. 4. Subsequent meetings with the principal which can result in corporal punishment, ISS, 1-180 days OSS, or expulsion. <p>Teacher Intervention Strategies include but are not limited to: change of seating, student conference, timeout, parent contact, loss of recess, referral to the counselor, or conflict mediation conference.</p>

<p>Level 2</p> <p>Misbehavior of sufficient frequency or seriousness to disrupt the learning climate of the classroom and school.</p> <p>Offense:</p> <ol style="list-style-type: none"> 1. Continuation of Level 1 behaviors 2. Disruptive speech or conduct – actions or verbal, written, or symbolic language which disrupts classroom work or activities. 3. Extortion – threatening or intimidating any student for the purpose of obtaining money or anything of value. 4. False alarms – tampering with emergency equipment, setting off false alarms, or making false reports. 5. Fighting – mutual combat in which both parties have contributed to the conflict either verbally or physically. 6. Public display of affection – physical contact which is inappropriate for the school setting, including but not limited to, kissing and groping. <p>Consequences:</p> <p>First Offense: Principal/student conference, in-school suspension, or 1-180 days out-of-school suspension</p> <p>Subsequent: Corporal punishment as defined in Board Policy JGA, in-school suspension, out-of-school suspension, or expulsion.</p> <p style="text-align: center;">record.</p>

Arson – starting a fire or causing an explosion with the intention to damage property.

First offense – 11-180 days OSS or expulsion and notification to law enforcement officials

Subsequent – Expulsion, notification to law enforcement officials

Assault a – attempting to cause injury to another person, intentionally placing them in fear of imminent physical injury, or physically injuring another person.

First offense – Parent contact and ISS or 1-180 days OSS along with possible notification to law enforcement

Subsequent – 11-180 days OSS or expulsion and possible notification to law enforcement

Assault b – attempting to kill or cause serious physical injury to another.

First offense – Expulsion and notification to law enforcement officials.

Disparaging or demeaning language – use of words, actions, verbal, written or symbolic meant to harass or injure another person; i.e., threats of violence or defamation of a person’s race, religion, gender, or ethnic origin.

First offense – parent contact and corporal punishment, ISS, or 1-10 days OSS

Subsequent – Corporal punishment, ISS, or 1-180 days OSS

Disrespectful conduct or speech - verbal, written, or symbolic language or gesture which is inappropriate to public settings directed at a staff member.

First offense – principal conference, ISS, or 1-10 days OSS

Subsequent – Corporal punishment, ISS, 1-180 days out-of-school suspension, or expulsion

Drugs/Alcohol a – possession of or attendance under the influence of or soon after consuming any unauthorized prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV, or V in section 202 of the Controlled Substances Act.

First offense – 11-180 days out-of-school suspension and notification to law enforcement (1-180 days)

Subsequent – Expulsion and notification to law enforcement

Drugs/Alcohol b - Sale, purchase, or distribution of drugs/alcohol as defined above.

First offense – 1-180 days out-of-school suspension or expulsion, and notification to law enforcement officials

Extortion – threatening or intimidating any student for the purpose of obtaining money or anything of value.

First offense –Parent contact, principal/student conference, corporal punishment or ISS or 1-10 days OSS

Subsequent – Corporal punishment, ISS, 1-180 days OSS, or expulsion

False alarms – tampering with emergency equipment, setting off false alarms, making false reports, communicating a threat or false report for the purpose of frightening, disturbing, or causing the evacuation or closure of school property.

First offense – Principal/student conference and parent contact plus corporal punishment, ISS, 1-180 days OSS, or expulsion and immediate report to law enforcement.

Subsequent – Corporal punishment, ISS, 1-180 days OSS, or expulsion and immediate report to law enforcement

Sexual harassment a (FILE: AC, AC-R) – use of verbal, written, or symbolic language that is sexually harassing.

First offense – Principal/student conference, parent contact, and corporal punishment, ISS, 1-180 days OSS, or expulsion.

Subsequent – Corporal punishment, ISS, 1-180 days OSS, or expulsion

Sexual harassment b – use of physical contact that is sexually harassing.

First offense – Principal/student conference, parent contact, and corporal punishment, ISS, 1-180 days OSS, or expulsion.

Subsequent – 11-180 days OSS or expulsion

Technology Misconduct a (FILE: EHB and EHB-R) – attempting, regardless of success, to gain unauthorized access to a technology system or information; to use district technology to connect to other systems in evasion of the physical limitations of the remote system; to copy district files without authorization; to interfere with the ability of others to utilize district technology; to secure a higher level of privilege without authorization; to introduce computer “viruses,” “hacking” tools, or other disruptive/destructive programs onto or using district technology; or to evade or disable a filtering/blocking device.

First offense – 1-180 days out-of-school suspension, suspension or loss of user privileges, and possible notification of law enforcement

Subsequent offense – 1-180 days out-of-school suspension, expulsion, suspension or loss of user privileges, and possible notification of law enforcement

Technology Misconduct b (FILE: EHB and EHB-R) – Violation other than those listed in “a” of Board Policy EHB and EHB-R, administrative procedures or netiquette rules governing student use of district technology.

First offense – Parent contact and corporal punishment, ISS, 1-180 days OSS, suspension or loss of user privileges, and possible notification of law enforcement.

Subsequent – Corporal punishment, ISS, 1-180 days OSS, expulsion, suspension or loss of user privileges, and possible notification of law enforcement.

Theft – Attempted theft or willful possession of stolen property.

First offense – Parent contact, corporal punishment, ISS, or 1-180 days OSS, and possible notification to law enforcement

Subsequent – 11-180 days OSS or expulsion and notification to law enforcement officials

Tobacco a – Possession of any tobacco products on school grounds, bus, or at any school function.

First offense – Parent contact, corporal punishment, ISS, or 1 day OSS along with confiscation of the product and possible notification of law enforcement.

Subsequent – Corporal punishment, ISS, or 1-10 days OSS, confiscation of the product, and possible notification of law enforcement.

Tobacco b – use of any tobacco products on school grounds, bus, or at any school function.

First offense – Parent contact, corporal punishment, ISS, or 1-3 days OSS along with along with confiscation of the product and possible notification of law enforcement.

Subsequent – Corporal punishment, ISS, or 1-10 days OSS along with confiscation of the product and possible notification of law enforcement.

Truancy – (FILE: JEDA) absence from school without the knowledge and consent of parents/guardians and/or the school administration; excessive non-justifiable absences, even with the consent of parents/guardians.

First offense – Parent contact and corporal punishment or ISS

Subsequent – Corporal punishment or ISS

Vandalism – (FILE: ECA) Willful damage or the attempt to cause damage to real or personal property belonging to the school, staff, or students.

First offense – Parent contact, corporal punishment, ISS, 1-180 days OSS, or expulsion along with possible notification to law enforcement officials.

Subsequent – 11-180 days OSS or expulsion and notification to law enforcement

Weapons a (JFCJ) – Possession or use of any instrument or device, other than those defined in 571.010, RSM0, which is customarily used for attack or defense against another person; any instrument or device used to inflict personal injury to another person.

First offense – Parent contact, corporal punishment, ISS, 1-180 days OSS, or expulsion and possible notification to law enforcement

Subsequent – 11-180 days OSS or expulsion and possible notification to law enforcement

Weapons b (JFCJ) – Possession or use of a firearm, or any weapon that is designed or adapted to expel a projectile by the action of an explosive.

First offense – One calendar year suspension or expulsion, unless modified by the Board upon recommendation by the superintendent, and notification to law enforcement officials

Additional Safe Schools Definitions and Regulations
160.261 RSMo. Supp. 2005; 167.161 RSMo. 2000

Acts of violence or violent behavior is defined as the exertion of physical force by a student with the intent to do serious bodily harm to another person while on school property, including a school bus in service on behalf of the district, or while involved in school activities.

Ban from School Property: Any student who is suspended for violation of a Safe Schools Act offense shall not be allowed within 1000 feet of any public school property unless residing within that distance or given prior permission by school district officials. The acts for which this provision is applicable include: bringing a weapon to school (blackjack, concealable firearm, explosive weapon, firearm, firearm silencer, gas gun, knife, knuckles, machine gun, projectile weapon, rifle, shotgun, spring gun, switchblade knife), first and second degree murder, kidnapping, first and second degree assault, forcible rape, forcible sodomy, first and second degree burglary, first degree robbery, distribution of drugs, distribution of drugs to a minor, arson, voluntary and involuntary manslaughter, sexual assault, felonious restrain, property damage, possession of a weapon, child molestation in the first degree, deviate sexual assault, sexual misconduct involving a child, or sexual abuse.

Bullying will be defined as **a pattern of abuse over time with an imbalance of power**, and involves a student being “picked on.” Bullying includes physical intimidation or assault; extortion; oral or written threats; teasing; putdowns; name-calling; threatening looks, gestures, or actions; cruel rumors; false accusations; and social isolation.

The definition of bullying has been expanded to include “**Cyber-bullying**” or using any electronic device to engage in bullying behaviors.

Re-admittance after suspension: (FILE: JGD) A conference will be conducted for students returning from a suspension of more than 10 days for an act of school violence. The conference will involve the student, parent or guardian, and the appropriate school officials including the teacher involved with the act that resulted in the suspension. A written notice will be sent to all attendees.

Reporting to law enforcement – written agreement - School administrators will report the following acts to law enforcement: first and second degree murder, kidnapping, first and second degree assault, forcible rape, forcible sodomy, first and second degree burglary, first degree robbery, distribution of drugs, distribution of drugs to a minor, arson, voluntary and involuntary manslaughter, sexual assault, felonious restrain, property damage, the possession of a weapon, child molestation in the first degree, deviate sexual assault, sexual misconduct involving a child, or sexual abuse. Reporting will be conducted as per a written agreement between Glenwood’s superintendent and law enforcement officials.